

SUNCOAST COMMUNITY HEALTH CENTERS, INC.
POSITION DESCRIPTION

POSTION TITLE: **PEDIATRIC DENTIST**

FLSA: **EXEMPT**

Under the direct supervision of the Pediatric Dental Director and the indirect supervision of the Dental Director, the incumbent is to provide direct patient-centered and quality-oriented comprehensive pediatric dental services and supervise the NYU Lutheran Medical Centers/Dental Medicine Postdoctoral Pediatric dental residents.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Florida Dental License.
2. Graduate of an ADA accredited Advanced Education in Pediatric Dentistry Program.
3. Board Eligible/Certified required
4. Florida Pediatric Conscious Sedation Permit required.
5. Current DEA Certificate.
6. Eligible for active staff medical appointment at affiliated hospitals.
7. Maintain membership with American Board of Pediatric Dentistry.
8. BLS, ACLS, and PALS certification required.
9. Other documentation as requested by the Pediatric Dental Director.

PRINCIPAL DUTIES:

1. Ability to deliver high quality, pediatric dental care in both a clinical and hospital setting.
2. Maintains a satisfactory level or better performance for annual evaluations, while maintaining licensure and appropriate credentialing and privileging current and up-to-date.

Duties and Responsibilities:

1. A staff pediatric dentist will conduct ten (10) clinical sessions per week. A session is defined as a four-hour period during which a provider is scheduled to deliver patient care.
2. Take after hours emergency calls from SCHC patients of record and affiliated hospitals on a rotating basis.
3. Provide necessary dental care for affiliated hospitals pediatric dental patients.
4. Directly supervises members of their dental team and works in a professional, cooperative, and congenial manner with the dental auxiliary staff.
5. Performs in a timely manner the administrative duties associated with the practice of dentistry, including administrative duties set forth by Suncoast CHC policies.
6. Maintain continuing dental education according to the requirements set forth by Florida Board of Dentistry and the American Board of Pediatric Dentistry.

7. Supervision of Residents

- a. Supervise residents as assigned according to the established ADA CODA requirements and complies with all facility policies and procedures, including but not limited to those addressing HIPAA and Compliance.
 - b. Supervise residents during rounds, case presentations, chart reviews, and staff conferences.
 - c. Attending supervision is documented via attestation of supervision and countersignature of specified documents in the medical record (i.e., history and physical exams, admitting notes, discharge summaries and operative notes) and/or documentation that the attending has seen the patient and concurs with the diagnosis and treatment plan and/or modifies such with additions, corrections or exceptions. The attending must also demonstrate his/her continued supervision of the resident by appropriate ongoing documentation in the chart.
 - d. Attending supervision is also provided in the outpatient clinics and emergency room.
 - e. Formally evaluates residents on a regular basis, while providing feedback to residents.
 - f. Participates in the pediatric dental resident selection process.
8. Participates in Quality Improvement program in compliance with Suncoast.
9. Other duties as assigned by the pediatric dental director.
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Acknowledged: _____ **Date:** _____
(Employee)

Discussed with Incumbent: _____ **Date:** _____
(Supervisor)